

State of Illinois

JB Pritzker, Governor

Illinois Arts Council

Nora Daley, Board Chair

Joshua Davis-Ruperto, Executive Director

General Operating Support with Youth Employment in the Arts Grants

Guidelines for New Applicants
Fiscal Year 2026

Opens: January 22, 2025

Deadline: March 19, 2025

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Accessible Guidelines

To obtain accessibility information regarding applications and written materials contact IAC’s ADA/504 Access Coordinator. Please be aware staff is working remotely and it is recommended to reach out to them via email. If you prefer more direct communications send an email that contains your preferred contact telephone number and general timeline of when you are available.

IAC 504/ADA Coordinator

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Tel. 312-814-6753
TTY 888-261-7957

IAC 504/ADA Specialist

Danielle Heal
Email: Danielle.Heal@illinois.gov
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Illinois Arts Council Staff Contacts

For specific information on this grant, contact the appropriate program staff. Please be aware staff are working a hybrid model and it is recommended to reach out to them via email. If you prefer more direct communications send an email that contains your preferred contact telephone number and general timeline of when you are available. To determine your Program Director please visit IAC's Program Director finder tool: <https://arts.illinois.gov/about-iac/staff/grant-staff-locator.html>

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General Operating Support Grant Summary

The Illinois Arts Council's (IAC) General Operating Support (GOS) Grants are offered to eligible not-for-profit organizations that provide arts programming to their defined communities in a manner that supports the mission of the organization. Successful applicants demonstrate ongoing arts programs and a strong commitment to making artistic programs accessible and relevant to a diverse range of participants. GOS is a non-competitive grant program and funds all eligible applicants that meet the review criteria.

This set of guidelines is for applicants that did NOT receive IAC FY25 GOS funding.

If your entity received funding in FY25 please see the [Returning Application Guidelines](#).

Who's Eligible

- Registered 501(c)(3) Not-For-Profit Organizations in good standing with the Office of the Illinois Secretary of State
- Branches of Government (e.g., Municipal, County, Libraries, Park Districts, etc.)

Award Amount

- Applicants do not request a specific amount. For reference, in FY25 the minimum award amount was \$2,500. At the time of application IAC's FY26 budget will not be confirmed so the minimum award amount cannot be determined yet.

Application Information

- This is a reporting application, materials submitted should reflect the work done by the organization over the previous 12-months. The application consists of form fields to complete and attachment uploads.

Connect with IAC

- A pre-recorded webinar is available on [IAC's website](#).
- There will be 5 Drop-In meetings offered during the weeks the application is open. Drop-in sessions are one-hour sessions for Q&A. Click on the link [on the website](#) at the time of the meeting to join.
- You can also contact [your Program Director](#) with any questions.

Key Dates

Application Deadline:

- Wednesday, March 19, 2025, at 11:59pm

Grant Period:

- September 1, 2025, to August 31, 2026

General Operating Support Grant Details

Applicants must:

- Have been providing public arts programming for at least the past 12-months and are able to provide operational financial information for at least one full fiscal year prior to the date of application. The full fiscal year details need to be for the applicant's defined fiscal year.
- Apply utilizing a Salesforce account registered to the organizational applicant.
- Have a valid FEIN and UEI number entered in the IAC grant portal's applicant information tab
 - For all applicants with an established SAM.gov account (active or inactive) the UEI number can be found by logging into your SAM.gov account.
- Submit all required application materials by the deadline.
- Be pre-qualified in the state's Grant Accountability and Transparency Act (GATA) system:
 - Applicants must complete a validation process through the [State of Illinois' Grantee Portal](#) to obtain a GATA pre-qualification status. The IAC will not be able to consider an application for funding until the applicant has completed this step.
 - Please note that GATA must be renewed annually. It is your organization's responsibility to maintain an active GATA registration.
 - Refer to the [Grant Accountability and Transparency Act](#) page on the IAC website for specific details.

Making Programs Accessible to All

Recipients of public funding are required to make reasonable efforts for programs to be accessible to the public. For further information and resources see the [Accessibility Resources](#) page on the IAC website.

Applicant Restrictions

- Colleges, universities, and organizations whose primary services are not arts-related, may only apply for costs related to public arts programming activities. College and university arts programs and projects must involve the general community beyond college or university students, faculty, and staff.
- Multiple applications are not accepted from an organization for General Operating Support Grant except for colleges and universities. This does not preclude an organization from applying to other IAC grant programs.
- K-12 schools are not eligible to apply.
- Organizations with which application readers or IAC Board members are affiliated are eligible to apply. However, a reader or Board member may not be the authorizing official signing any documents relating to an application or grant award.

Deadline

The FY26 General Operating Support Grant deadline is Wednesday, March 19, 2025. The application must be successfully submitted by 11:59 PM CST to the [IAC's Salesforce grant portal](#).

Please note that all draft applications will be removed from the IAC system 30 days after the deadline.

Three-year Application Cycle

In FY25 IAC moved to a staggered, multi-year application cycle for General Operating Support. Organizations seeking General Operating Support must submit a Full Application once every three years and simplified Continuing Applications in interim years. Grant awards for the second and third years will be determined by applying a funding formula to updated information submitted in the Continuing Application.

A multi-year application cycle permits grantees, as well as the IAC, to focus more attention on the delivery of programs and services and less on the preparation, processing, and review of grant applications.

The three-year application cycle begins with alternating years for Chicago-metro with the rest of the state. This will allow IAC program staff to concentrate workshops and services in the area of the state scheduled to submit a Full Application in that fiscal year.

IAC is planning on the schedule below:

Fiscal Year	Chicago Metro Region	North, West, East, Central & South Regions
FY25	Full Application	Full Application
FY26 (current application)	Continuing Application	Continuing Application
FY27	Continuing Application	Full Application
FY28	Full Application	Continuing Application
FY29	Continuing Application	Continuing Application
FY30	Continuing Application	Full Application

Funding in the subsequent years will be contingent upon a sufficient appropriation for the program by the General Assembly and satisfactory reporting and re-application by the applicant.

New applicants can apply any year with a full application. If awarded, they will join the ongoing cycle determined by their region.

Grant Period

FY26 General Operating Support Grant supports activities occurring no sooner than September 1, 2025, and extending until August 31, 2026.

Please note the grant period start date may change depending on the review process and/or the applicant's timeliness in grant acceptance.

Allowable and Unallowable Expenses

IAC GOS funds may be used to support any eligible expenses associated with the general operations of an arts or cultural organization, including but not limited to rent, utilities, and staff salaries.

Detailed Allowable Expenses, not limited to:

- Fees for artists and contractual personnel
- Position support / salaries
- Facilities costs, such as rent and utilities
- Supply costs, office supplies, printing, art supplies, etc.
- Generally, equipment costs. For durable equipment with a useful life of more than one-year equipment may not exceed \$5,000 per unit.
- Information Technology (e.g., computer software/hardware, captioning, streaming - including increased bandwidth, hardware, specialized audio-visual equipment, etc.)
- Marketing and promotion costs
- General overhead/administrative costs
- Building maintenance, cleaning services, security, personal protective equipment
- Indirect costs (general overhead/administrative costs may not be claimed as direct AND indirect costs)
- General overhead/administrative costs

Detailed Unallowable Expenses, not limited to:

- IAC GOS funds may not be used for re-granting.
- The Council will not support subsidizing an individual's academic study.
- The Council will not support out-of-state touring.
- Council funds may not be used for the purchase of alcoholic beverages.
- IAC GOS funds may not be used for capital improvements, construction, or for the purchase of permanent equipment unless the purchase falls under the \$5,000 cap noted under allowable expenses.
- Council funds may not be used to pay the balance of an organization's previous year's operating deficit.
- Except for state colleges/ universities, state agencies and their affiliates are ineligible to receive funds from the IAC. State agencies are those entities defined by the Office of the Comptroller in Procedure 27.50.10 in the SAMS manual.
- The Council will not support fundraisers or benefits.
- Council funds may not be used for political activities such as contributions, lobbying, or fundraisers.
- Colleges and University advancement offices may not bill university grantees for indirect costs.

GOS Grant Review Criteria

The review of GOS grant applications is based on successful evidence to the following application requirements:

1. Application Completeness

- All required fields and attachments have been correctly completed and are in the requested format.

2. Arts Activities Clearly Serve Mission

- Clear mission
- Programming aligns with mission and has a dedicated focus on the arts in Illinois.

3. Eligible to Receive Funds from the State of Illinois

- Applicant is pre-qualified in the State's GATA system (see page 4.)
- Applicant is compliant with IAC requirements.
- Applicant is not on the Illinois Stop Payment List. Organizations may be placed on the Illinois Stop Payment List for not being in compliance with all state agencies. Examples include owing money to another state agency or not being up to date with reporting on state grants.

Youth Employment in the Arts Grant Summary

IAC's Youth Employment in the Arts (YEA) program may provide funds to organization who are awarded the GOS grant to support employment opportunities for youth (ages 14-22). Jobs may be administrative or artistic in nature, or a combination of both. YEA is not intended to support ongoing employees at organizations. The grant is intended to support temporary, intern-style opportunities for youth across Illinois. Due to limitation of funds YEA is a competitive grant program and not all applicants will receive funding.

YEA is an optional additional grant that may be applied for yearly as part of IAC's GOS application process. Please note YEA is not on the three-year application cycle.

Who's Eligible

- Successful FY26 GOS recipients

Award Amount

- Applicants may request up to \$4,500 for up to 4 youth employees.

Application Information

- This application is included within the FY26 GOS application. It includes form fields to fill out. The YEA application requests information on activities that will take place during the grant period.

Connect with IAC

- The Webinar and Drop-ins for GOS will also address and YEA information and questions. Links are available on [IAC's website](#).
- You can also contact [your Program Director](#) with any questions.

Key Dates

Application Deadline:

- Wednesday, March 19, 2025, at 11:59pm

Grant Period:

- September 1, 2025, to August 31, 2026

Youth Employment in the Arts Grant Details

Youth Employment in the Arts intends to provide the following outcomes:

- Positive experiences and training in the arts, arts administration, or cultural production to enhance personal growth.
- Specific skill development to promote career preparation.
- A deeper and broadened connection to community.
- Greater awareness and understanding of the impact and value of art in personal and public life.
- Staffing support to further the mission and goals of the organization.

Eligibility Requirements

To be eligible applicants must:

- Be approved for IAC FY26 GOS funding, be compliant with all IAC requirements, and have no record of penalties or forfeiture of IAC grants in current or previous fiscal year.
- Submit YEA application materials with the GOS application by the deadline.

Applicant Restrictions

- Colleges and universities are not eligible for the YEA grant program.

Grant Period

FY26 Youth Employment in the Arts supports activities occurring no sooner than September 1, 2025, and extending until August 31, 2026.

Please note the grant period start date may change depending on the review process and/or the applicant's timeliness in grant acceptance.

General Information

- Applicants may request up to \$4,500 for up to four youth employees (ages 14-22 at the time of hiring) per year.
- The stipend offered must be no less than the Illinois minimum wage (see the Resources section below).
- Youth employees may only participate in one IAC supported position per year.
- Youth employment must be contained within the activities described in the GOS application and must have appropriate supervision by staff of the applicant organization. Note that staff is considered to be those individuals the organization requires to maintain daily operations. Staff is not necessarily defined as paid positions.
- Grant recipients must comply with Illinois state employment laws.

Resources

- [Minimum wage](#)
- [Illinois Child Labor Law](#) (employment of workers under 16 years of age)
- [Employment certificates for minors](#)
- [Work permits for minors and other FAQ](#)

YEA Grant Review Criteria

The review of the *Youth Employment in the Arts* grant applications is based on successful evidence to the following application requirements:

1. Application is Complete

- All requirements have been met for the application.

2. Appropriate Supervision

- Evidence of appropriate supervision in the applicant organization.

3. Responsibilities are Meaningful

- Meaningful responsibilities that support growth for the youth employee and the organization.

YEA funding is contingent on sufficient appropriation.

GOS & YEA Process, Notification, and Compliance

Review Process

- When the application is created, the Salesforce grant portal will issue an application number that will be used in future communication regarding that application.
 - Applications which have been ruled ineligible or incomplete will not be reviewed.
 - Applications are reviewed based on the review criteria (see pages 7 and 10).
 - The final recommendations are presented to the IAC board for their consideration and approval.
 - A record of the review process is maintained for all reviewed applications; applicants may reach out for review feedback after receiving decision notification.
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Notification

All applicants will be notified of funding decisions once the IAC has reviewed and approved funding recommendations. Applicants approved for funding will receive, via email, instructions regarding requirements to accept and claim the grant (see Grant Acceptance section below). Please note that some email systems direct IAC notification emails to spam email boxes or quarantine them by the security settings on the organization's server/domain. We encourage you to mark "no-reply@webmerge.me" and "InsureSign@send.insuresign.com" as safe email addresses in your account.

Once all documents have been returned via the IAC Salesforce grant portal and all requirements met, including the completion, and filing of all previous fiscal year Final Reports, the grant will be processed, and the payment voucher will be sent to the office of the State Comptroller. Once the payment voucher has been received by the State Comptroller payments can take two to six months.

Grantees can check the status of the grant payment through the [Comptroller's vendor website](#), or sign-up to be notified about the payment via email, text, or both. Grantees can also sign up for direct deposit from the Illinois Comptroller. Grantees are eligible for direct deposits if they have received a payment from The Comptroller's Office within the previous 24 months. Otherwise, the check will be mailed to the address on file. Please contact The Comptroller's Office at (217) 557-0930 if you would like to set up direct deposit.

Compliance

Grant Acceptance

For awards to be processed all grant acceptance documents must be submitted to the IAC Grants Office. Grant acceptance is a multi-step process that requires uploads to the Salesforce grant portal and email exchanges. It is the responsibility of the applicant to read all emails carefully and follow the instructions.

The documents to be submitted via the IAC Salesforce grant portal include:

- Completed and signed W9 form.
- Copies of letters submitted to legislators. Organizations that receive an IAC award are required to notify by letter their state representative, state senator, and the Office of the Governor of the grant amount and the project or program it helps support. Prior to mailing the letters to the legislators, make electronic copies of the letters to include with your grant acceptance materials.
- Legal Status Disclosure Certificate (LSDC) signed and dated by the authorizing official.
- Grant Agreement signed and dated by the authorizing official.

Applicants approved for funding will be requested to upload a W9 and copies of the legislative letters to [IAC's Salesforce grant portal](#). Following the upload of these documents the Authorizing Official will be sent a link to sign the grant agreement and LSDC via Formstack.

Please note that while full applications will be submitted once every three years, grant agreements will still be issued for a single year. Grantees will need to claim their funds via the grant acceptance process described here every year.

Quarterly Report

Any grant award over \$25,000 requires a quarterly report to be submitted through Salesforce. IAC's grants office will send email notices about quarterly report deadlines. Quarterly reports list the grant amount spent during the quarter.

Final Report

All FY26 GOS and YEA grantees will be required to complete and submit a final report no later than September 30, 2026, as stated on the grant agreement. Final reports will be available in Salesforce grant portal 4-6 weeks prior to the deadline date. The IAC grants office will notify grantees when final reports have opened in the Salesforce grant portal.

The final report for GOS grants will ask:

- Total operating income and expense with in-kind values listed separately
- Brief explanation if the expense was greater than the income
- Attendance for different activities and events both in-person and online
- Populations benefited by race, age, or distinct group
- Addresses for all activity locations
- One example of published material or news release relating activities funded by this grant that verifies compliance with acknowledging IAC support (see below).
- Optional quote on the impact of the grant and/or photo with photo credit

The final report for YEA grants will ask:

- Funds spent on YEA youth employee wages
- Youth employees age at the start of employment
- 300–500-word narrative report on if the YEA grant activity achieved any of the intended outcomes listed on page 9.
- Populations benefited by race, age, or distinct group
- Addresses for all activity locations
- Optional quote on the impact of the grant and/or photo with photo credit

Crediting Requirements

Grant recipients must credit the IAC in all promotional material and public notices in the following manner:

"<YOUR ORGANIZATION NAME> acknowledges support from the Illinois Arts Council."



For further information regarding usage of the logo and to download a copy, go to the [logo page](#) of the IAC website.

Application Overview

IAC utilizes an [online grant portal](#), powered by Salesforce, to accept applications. The IAC GOS & YEA online application consists of form field components and the uploading of required documents. Each component must be completed and submitted in the required format by the deadline.

For complete instructions go to the [Using Salesforce](#) section of the IAC website. There is also a [user manual](#) for the online grant portal on our website to help guide the application process. Please review this carefully and use as a reference.

If your organization has a new individual managing grants, they must make a new user account here: <https://arts-illinois.my.site.com/>. Notify your IAC Program Director when that is complete, and the new user will be assigned as the owner of the organizational account and past applications.

How to Apply:

- Verify eligibility including GATA prequalification (see page 4)
- Prepare all required supporting documents (see page 16) and save them as PDFs.
- Log into [IAC Salesforce grant portal](#)
- Click on the Applicant Information tab
 - New Applicants should add an organizational applicant account and fill in all required form fields
 - Returning Applicants should make sure all information is up to date
- Click on the Grant Programs tab
- Select the “NEW General Operating Support & Youth Employment – 2026” grant program
 - Complete the form fields in the application.
 - Upload all required attachments.
- Successfully submit the application to IAC Salesforce grant portal.

Application Components

1. Applicant Information

Under this tab, please create or update the entity applying for the grant. **For the GOS & YEA grant this must be an organization.**

This tab requires the following information:

- Organization Name and General Contact Information
- Year Founded or year organization began arts programming
- Organization Mission
- Primary Discipline Selection – select one
 - Colleges and Universities with multiple applications – please select multidisciplinary as the primary discipline and the specific applicant disciplines as the additional disciplines.
- Any additional disciplines reflected in programming – select as many as applicable
- Staff and Board overall demographic information. Note that staff is considered to be those individuals the organization requires to maintain daily operations. Staff is not necessarily defined as paid positions.
 - Number of Board Members
 - Number of Black, indigenous, and/or people of color (BIPOC) Board Members
 - Number of Staff Members
 - Number of BIPOC Staff Members

- Contact information for Authorizing Official, Executive Director, Board President, and Accessibility Coordinator (a designated staff member responsible for overseeing accessibility). We recommend keeping separate persons with separate emails as the different contact officials in the Salesforce grantee portal. This will help us reach out to your organization in case any of the emails change. If your organization does not have ongoing office staff, including individual cell numbers can also be helpful.
- UEI number (12 characters) and FEIN number (10 characters, including hyphen, e.g., 12-3456789).
- Accessibility Self-Assessment Checklist
 - After saving changes, or creation, of an organization account applicants must upload a completed copy of the [IAC Self-Assessment Checklist](#) to the Files section on the Applicant Information page. This Checklist should be updated every three years. This Checklist is intended as a self-assessment tool to encourage organizations to continue thinking about how to expand their accessibility. The Checklist is required for an application to be considered complete, but the answers are not evaluated as part of the review process.

Please note the information in the Applicant Information tab may be updated at any time, but the details at time of the application deadline will determine data pertaining rural, high-poverty, BIPOC leadership, and/or a mission to serve the disabled community. These groups are defined as:

- **Rural:** Rural is defined as zip-code areas outside of at least one urbanized area of 50,000 or more population, plus adjacent territory that has a high degree of social and economic integration. Information based on Health Resources and Service Administration (HRSA).
- **High poverty:** "High poverty" is defined as a zip-code area poverty rate of 20 percent or more. Information based on the U.S. Department of Commerce, Bureau of the Census's Official Poverty Measure (OPM).
- **BIPOC** (Black, indigenous, and/or people of color): 50% or more of staff or board identify as BIPOC.
- **Communities with Disabilities:** The mission of the organization is based on serving the disability community.

2. Grant Programs Selection

Under the Grant Programs tab select the "NEW General Operating Support & Youth Employment – 2026." If the user has multiple applicants set up, the system will prompt the selection of the applicant organization to move forward.

On this main section please also provide:

- Department, if applicable
- Applicant's Website, if different than what is submitted on the Applicant Information tab
- Confirmation that the Applicant Information tab has been updated
- GOS Grant Notification Official name and email
- Is your mission dedicated to the arts in Illinois? Please know that IAC expects applicants without a mission dedicated to the arts to be organizations such as municipal entities, social service organizations, park districts, libraries, churches, etc. Colleges and Universities must select No to this question. If you have questions regarding this, please contact your [regional Program Director](#).

- If Yes:
 - Enter the revenue from the most recently filed Federal IRS 990 (this is different than the Illinois 990 AG). On the Federal IRS 990 the revenue can be found on:
 - 990-Line 12 or the
 - 990 EZ-Line 9
 - Enter the expense from the most recently filed Federal IRS 990 (this is different than the Illinois 990 AG). On the Federal IRS 990 the revenue can be found on:
 - 990-Line 18
 - 990 EZ Line 17
- If No:
 - Enter the most recently completed fiscal year’s revenue related to the arts programming.
 - Enter the most recently completed fiscal year’s expense related to the arts programming.

Note: if your mission is dedicated to the arts in Illinois, but you complete a 990-N or 990 postcard, please select “Yes” and enter your revenue and expense as you have them listed in closed book financials.

- Are you also applying for YEA?
 - If No:
 - Continue to GOS Supporting Documents
 - If Yes, please complete the following fields that comprise the YEA application:
 - Department, if applicable
 - Acknowledgement that:
 - Youth employees will be between ages 14 and 22.
 - Employment opportunities will occur during the grant period.
 - Grant recipients must comply with Illinois state employment laws, including minimum wage requirements.
 - Youth employment must be contained within the activities described in the GOS application and must be supervised by staff of the applicant organization.
 - Applicant can request up to \$4,500 for up to 4 Youth Employees.
 - YEA Grant Notification Official name and email.
 - Number of weeks, hours per week, and hourly stipend per youth employee that would be funded by the IAC grant.
 - NOTE: The request amount field will auto-populate with the data from this chart.
 - Supervising staff name(s)
 - Supervising staff title(s)
 - Brief description of youth employee’s responsibilities (max 250 words).

NOTE: Once you complete this section and click save, a separate YEA grant application will automatically be created and submitted. You will see the application appear under the “Applications” tab.

Please note that after any application is started it will appear on the home screen in the Salesforce grant portal. Within the grant application the requirements/sections will be listed along the left-side of the screen.

3. Supporting Documents

The supporting documents to be uploaded as attachments are:

1. Application Narrative
2. Arts Activities from the Previous 12 Months
3. Board and Staff Listing
4. Federal IRS 990, 990-EZ, 990 e-postcard (990-N), or other documentation of full organizational budget if a 990 is not filed.
5. Financial Form for organizations that do not have a mission dedicated to the arts

Please refer to the “Supporting Documents” section for instructions.

4. Submit / Certification

Please note this is a two-step process to both certify and submit your application. Once the application is complete click the Submit Button in the lower left-hand corner. A pop-up will require certification of eligibility and application content.

After certification there is a submit button which must be clicked to complete the application in the grant portal. The application will not be successfully submitted until the second submit button is clicked.

Supporting Documents

Formatting Supporting Documents

Documents should adhere to the following formatting guidelines:

- Be saved as PDF files
- Be 8 ½ " x 11" with at least a 1" margin
- Use a 12-point or larger black type on a white background
- Uploaded supporting documents may be no larger than 25MB in size

1. Application Narrative

The narrative is limited to one page and must focus on the most recently completed fiscal year. The narrative must be organized using the bold-face headings in the order they appear below.

Mission & Defined Community

- State your mission
- Define your community. Defined Community are those individuals that your artistic programming serves. This can be defined by geography, discipline, race, economic status, ability, or any other criteria.

Programmatic Relevancy

- Describe artistic programs offered and how they support the mission of the organization.
- Describe how the programs offer opportunities to Illinois artists.

Submit this document as a PDF file named: OrgName_Narrative

2. Arts Activities from the Previous 12 Months

This supporting document is limited to two-pages and should describe arts activities from the previous 12 months. This can be a detailed listing of programs, performances, exhibits, etc. If there are other completed activities pertinent to your operations, such as developing a strategic plan, or undergoing Inclusion, Diversity, Equity, and Access training, etc. applicants may list those activities as well.

Submit this document as a PDF file named: OrgName_Activities

3. Board and Staff Listing

On no more than two pages list the Board and Staff of your organization. Staff is considered to be those individuals the organization requires to maintain daily operations. Staff is not necessarily defined as paid positions. For some applicants the board and staff listings may be the same individuals, please note in the attachment if this is the case.

Applicants whose mission does not have a dedicated focus on the arts in Illinois must provide a list of arts program advisory board or committee members. Colleges and universities must provide a list of arts program advisory board or committee members. Do not provide the institution's board or directors list.

For Board Members please include:

- Names current board of directors
- Their professional affiliation
- The city or town in which they reside

For key Staff please include:

- Names
- Title
- Full-time, part-time, or volunteer

If preferred, applicants may utilize an [optional template](#) for this supporting document.

Submit this document as a PDF file named: OrgName_BoardStaff

4. Federal IRS 990, 990-EZ, or 990 e-postcard (990-N).

All 501c3 applicants must upload their most recently filed Federal IRS 990, 990-EZ, or 990 e-postcard (990-N).

Municipality applicants that do not file a 990 should include other documentation of their full budget.

For organizations with a mission dedicated to the arts, the expense and revenue fields populated in the application form fields should match the revenue and expense listed in the 990.

Submit this document as a PDF file named: OrgName_990

5. Financial Form for organizations not dedicated to the arts

If your mission is not dedicated to the arts in Illinois, please upload the [required template](#) documenting revenue and expenses for your Illinois arts programming from your most recently completed fiscal year. This includes all colleges and universities.

For organizations that do not have a mission dedicated to the arts, the expense and revenue fields populated in the application form fields should match the revenue and expense listed in this financial form.

Submit this document as a PDF file named: OrgName_Financials

For general information contact:

Illinois Arts Council

115 S. LaSalle St., Suite 2202

Chicago, IL 60603

312-814-6750

Toll free in Illinois 800-237-6994

TTY 888-261-7957

Email: iac.info@illinois.gov

Website: <https://arts.illinois.gov/>



Visit the [Illinois Arts Council Board Members](#) page for a complete list of current board members.



The IAC acknowledges continuous support from the National Endowment for the Arts.

It is illegal for the Illinois Arts Council or anyone receiving assistance from the Illinois Arts Council to discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, non- binary and gender non-conforming employees, sexual harassment, national origin, ancestry, citizenship status, physical or mental disability, political affiliation, beliefs, age, order of protection status, any other non-merit status, marital status, pregnancy, arrest record, military status, veterans status or unfavorable discharge from military service. Any individual who has been subject to such discrimination may file a complaint with the Illinois Department of Human Rights at +1 (312) 814-6200 or TTY +1 (312) 263-1570.