

FY 2015

Arts Planning Assistance Grant

DISTRICT NAME AND NUMBER

REGION-COUNTY-DISTRICT-TYPE-CODE

INSTRUCTIONS: Describe in 300 words or less the ways in which the school district intends to utilize grant monies by providing overall objectives and activities of the project. Do not to exceed one page.

a. Need

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INSTRUCTIONS: **a. Need.** Indicate the needs to be met or problems to be addressed by the proposed planning process. This description should at least include: how the need was determined; information about the arts program currently offered, as applicable; the percentage of students participating; staffing considerations; equitable access to the programs among the applicant's schools and students; and availability of community resources or support to assist in planning the proposed program. (500 words or less. Do not exceed one page.)

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INSTRUCTIONS: **b. Proposed Planning Process.** Indicate who will participate in the comprehensive, district-based planning process, why they were chosen to participate, and the responsibilities they will have during the process. Participants must represent each category identified in the "Background and Program Specifications" section of the RFP. (500 words or less. Do not exceed one page.)

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INSTRUCTIONS: **c. Proposed Program.** Describe the implementation program to include: the specific areas of instruction to be offered (e.g., visual arts, vocal music); the grade levels to be targeted; the number of schools to be involved; the steps to be taken to ensure that the program will be aligned to the applicable Illinois Learning Standards; and how the proposed program will address the needs described under item (a). (500 words or less. Do not exceed one page.)

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INSTRUCTIONS: **d. Sustainability.** Describe how local resources (e.g., monetary, material, human) will be used or redeployed to ensure that the arts program is implemented after the planning grant ends. Describe the commitment of the district and building administrators to long-term implementation of the program. Include any community resources that will be made available for program implementation and ongoing support. (500 words or less. Do not exceed one page.)

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INSTRUCTIONS: List the objectives and activities of the proposed project in a time-specific format. All objectives must include an explanation of the activity, a timeline for said activity (i.e., start and completion dates) and person(s) responsible. Use one page for each objective.

OBJECTIVE:

ACTIVITY	TIMELINE		PERSONS RESPONSIBLE
	START	COMPLETION	

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*Note: use whole dollars only.
Omit dollar signs, commas,
and decimal places.*

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DISTRICT NAME AND NUMBER

__ INITIAL BUDGET __ REVISED INITIAL BUDGET

__ AMENDMENT # __ __ Upward __ Downward __ Level

The grant period will begin no sooner than June 15, 2015, and will extend from the execution date of the grant until December 15, 2015.

LINE	FUNCTION NUMBER 1	EXPENDITURE ACCOUNT 2	SALARIES 3 Object 100	EMPLOYEE BENEFITS 4 Object 200	PURCHASED SERVICES 5 Object 300	SUPPLIES & MATERIALS 6 Object 400	TOTAL 11
7	2210	Improvement of Instruction Services					
10	2300	General Administration Capped at 5%					
26	4000	Payments to Other Educational and Governmental Units					
28	TOTAL DIRECT COSTS						
30	TOTAL BUDGET						

Date

ORIGINAL SIGNATURE of Superintendent or Authorized Official

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FUNCTION NUMBER 1	EXPENDITURE DESCRIPTION & ITEMIZATION 2	SALARIES 3 Object 100	EMPLOYEE BENEFITS 4 Object 200	PURCHASED SERVICES 5 Object 300	SUPPLIES & MATERIALS 6 Object 400	TOTAL 11
TOTAL						

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1. No subcontracting for the preparation or management of this grant program is allowed under this grant.

2. Each recipient of a grant under this program will be required to submit a final performance report, no later than 30 days following the end of the grant period, that:

a. outlines the activities completed with grant funds; and

b. summarizes the long-term commitment to implementing the program.

The report also must present an action plan to implement arts instruction. Details regarding this report will be available at Illinois Arts Council Agency's Arts Planning Assistance Grants web page. Information about accessing the requirements will be provided to all grantees before the end of the grant period.

3. Grantees must participate in any future evaluation conducted by the Illinois Arts Council Agency, the Illinois State Board of Education, or an independent evaluator.

The undersigned affirms, under penalties of perjury, that he or she is authorized to execute the terms of the set forth above on behalf of the applicant.

District name and number

By:

Date

ORIGINAL SIGNATURE
of Superintendent or Authorized Official

Title